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<td><strong>MONDAY</strong></td>
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<td><strong>FALL 2017</strong></td>
<td><strong>INTERNSHIP AND CAREER CENTER</strong></td>
<td><strong>CALENDAR OF EVENTS</strong></td>
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<td><strong>Interview Basics</strong></td>
<td><strong>November 3</strong></td>
<td><strong>Resume Basics</strong></td>
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<td><strong>3</strong></td>
<td><strong>Resume Basics</strong></td>
<td><strong>Networking and LinkedIn</strong></td>
<td><strong>Finding Internships and Student Jobs</strong></td>
<td><strong>Find a Job</strong></td>
<td><strong>Fall Mailbox</strong></td>
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FALL 2017 INTERNSHIP AND CAREER CENTER CALENDAR OF EVENTS

Internship and Career Center Open House
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Get a head start on your internship and career planning. Stop by the Student Employment offices on the first floor, and visit the second and third floors of South Hall, pick up a Fall Calendar of Events, talk to our staff and student advisors and find out how we can help you.

Mon. 9/25 NOON–3 PM

Interview Basics
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Learn about different types of interviews and strategies to respond to questions and best demonstrate your knowledge and qualifications for the position you want.

Wed. 9/27 1:10–2 PM (114 SOUTH HALL)
Mon. 10/2 2:10–3 PM (114 SOUTH HALL)
Tue. 10/3 1:10–2 PM (114 SOUTH HALL)
Mon. 10/16 1:10–2 PM (114 SOUTH HALL)
Fri. 10/13 2:10–3 PM (UNIVERSITY HOUSE)
Mon. 11/6 12:10–1 PM
Wed. 11/8 11 AM–12 PM

Networking and LinkedIn
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Eighty percent of available jobs are not advertised! Find out how to access the hidden job market through strategic communication with professionals and use of LinkedIn.

Wed. 10/4 12:10–1 PM (114 SOUTH HALL)
Thu. 10/26 2:10–3 PM
Mon. 11/6 1:10–2 PM
Thu. 11/16 12:10–1 PM
Tue. 11/21 12:10–1 PM
Thu. 12/1 2:10–3 PM

Resume Basics
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Learn the essentials of how to write a resume and cover letter that get you noticed.

Tue. 9/26 2:10–3 PM (114 SOUTH HALL)
Fri. 9/29 1:10–2 PM (114 SOUTH HALL)
Tue. 10/3 12:10–1 PM (114 SOUTH HALL)
Fri. 10/6 12:10–1 PM (114 SOUTH HALL)
Mon. 10/9 2:10–3 PM (114 SOUTH HALL)
Thu. 10/12 12:10–1 PM (114 SOUTH HALL)
Mon. 10/16 6:00–7 PM (UNIVERSITY HOUSE)
Mon. 10/30 12:10–1 PM
Wed. 11/8 2:10–3 PM
Tue. 11/14 12:10–1 PM
Thu. 11/30 1:10–2 PM
Mon. 12/4 12:10–1 PM

Cover Letters and Professional Correspondence
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Instruction will center on how to write a cover letter to get you noticed. Thank-you letters, follow-up email and introductory professional writing will also be covered.

Mon. 10/6 1:10–2 PM (114 SOUTH HALL)
Tue. 10/24 2:10–3 PM
Fri. 10/27 12:10–1 PM
Thu. 11/2 12:10–1 PM
Mon. 11/13 3:10–4 PM

Finding Internships and Student Jobs
229 SOUTH HALL, UNLESS OTHERWISE NOTED

Learn tricks and tools to find an internship or a non-career student job. This workshop will review how to use Aggie Job Link and other resources to find an internship, work-study position, research or other student employment. Internship and Career Center resources will be discussed, and we will review tips for applying.

Wed. 9/28 2:10–3 PM (114 SOUTH HALL)
Wed. 10/4 6–7 PM (UNIVERSITY HOUSE)
Fri. 10/10 10 AM–12 PM (114 SOUTH HALL)
Fri. 10/20 1:10–2 PM (114 SOUTH HALL)
Wed. 10/25 2:10–3 PM
Thu. 11/9 12:10–1 PM
Mon. 11/20 12:10–1 PM
Tue. 11/28 2:10–3 PM

Finding a Health-Related Internship
114 SOUTH HALL

Intern in a hospital or other setting with patients (dental, optometry, pharmacy, etc.) to see if health care is a match for you and to gain a competitive edge.

Tue. 10/31 1:10–2 PM
Thu. 11/2 12:10–1 PM
Mon. 11/6 3:10–4 PM
Wed. 11/8 11 AM–12 PM

Federal Job Application Basics
114 SOUTH HALL

Gain an overview of how to search for and apply for federal internships and career positions.

Tue. 11/14 5–7 PM

State Job Application Basics
114 SOUTH HALL

Gain an overview of how to use the Jobs.CA.Gov website to apply for jobs (both for student jobs and career positions). Learn what is an "exam," an "eligibility list" and a "vacancy posting."

Wed. 11/8 5–7 PM

INTERNATIONAL STUDENTS PREPARE FOR THE FAIR
MU INTERNATIONAL CENTER

Learn how to make the most of the Internship and Career Fair as an international student! Find out how to prepare yourself and your resume, who to see at the fair, what to wear, and how to talk to employers about your hiring eligibility.

Fri. 10/13 1:10–2 PM

INTERNSHIP AND CAREER FAIRS
ARC PAVILION

FALL INTERNSHIP AND CAREER FAIR

Don't miss this two-day event. Due to demand, the ICC has added a second day to our Fall Internship and Career Fair. Each day meet with companies with jobs in today's top fields at the ARC Pavilion!

Wed. 10/18 10 AM–2 PM
Thu. 10/19 10 AM–2 PM

Resume Boost!
SOUTH HALL

Boost your resume to the next level! Bring your resume to the second floor of South Hall before the fair. Our team of advisers will give it a quick review so you can wow company recruiters and give your internship or career search a leg up over the competition.

Mon. 10/16 10 AM–3:30 PM
Tue. 10/17 10 AM–3:30 PM

Prepare for the Fair
114 SOUTH HALL, UNLESS OTHERWISE NOTED

Come learn how to make the most of the career fair. What to expect. What and how to research. Who to see. What to wear.

Wed. 10/11 6–7 PM (UNIVERSITY HOUSE)
Fri. 10/13 10 AM–1 PM
Mon. 10/16 1:10–2 PM
Tue. 10/17 12:10–1 PM

STUDY ABROAD AND INTERNSHIP FAIR

THE QUAD

For students considering studying abroad. Come learn about opportunities to study, work and intern in areas all over the world, including many non-UC Davis options. Talk with study and intern abroad alumni, advisers and financial aid representatives about programs and scholarships.

Thu. 10/5 11–2 PM

Intern Abroad: From Start to Depart
MU GARRISON ROOM

Review study abroad programs and options, identify next steps and timeline, review funding options, learn about resources, have your questions and concerns addressed.

Thu. 10/5 1–2 PM

M–F, 10 AM–4 PM | 530-752-2855 | icc.ucdavis.edu |